

## **Health & Safety Plan**

Note: This Safety Plan will be updated as CDC and Upper Darby School District guidelines change.

- A Nurse will be on staff for all in-person camps.
- Nurse and Camp Director will work to ensure communication, adherence to guidelines, and quarantine protocols for the duration of camp.
- All staff will expect and support all campers to wear masks and social distance.
- This Safety Plan will be readily available on MusicMan Academy website - [www.udmusicman.udfoundation.org](http://www.udmusicman.udfoundation.org), emailed to all Camper parents and available to all Campers in their music folders prior to Camp.
- Parents will be required to read and affirm their understanding, cooperation and continued insistence of the Safety Plan when registering Campers online.

### **MASKS**

- All Campers will wear masks as they play their instruments. Campers who play a woodwind or brass instrument will be provided with masks that adequately allow for them to be worn while playing their instruments.
- Campers will not wear these “performance masks” outside of Camp. The masks will be kept in a personalized Ziploc bag and collected at the registration table at the end of the day. Campers will be allowed periodic mask breaks (socially distanced/outside) throughout the day.
- Extra masks will be available if a Camper arrives without a mask.
- Percussionists/String players do not need “performance masks” that differ from their everyday masks.

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## **SOCIAL DISTANCING**

- All Woodwind and Percussion students will be spread 6 feet apart in all directions.
- Trombone students will be spread 9 feet apart in all directions.
- All students will be facing in the same direction when playing their instrument.

### **Small Group Instruction**

- Camper sectional numbers will be limited due to space restraints to accommodate social distancing of 6ft.
- Campers will remain with the same group and teachers in their sectionals in the AM session.
- Instruction will be for 30 minutes for each session.
- Schedule will accommodate for campers moving with their groups and not overlapping with others.
- No large camp gatherings for instruction.
  - Any large group rehearsal or performance will include social distancing and instrument masks.
- All in person sessions are with the same sectional group.
- All staff will be trained on safety plans, expectations and guidelines to help campers and staff stay safe.

### **Screening for All: Campers and Staff**

- Safety and Health questionnaires will be completed by parents a week before camp.
- Any campers with exposure or symptoms within the last 14 days will be required to attend all camp instruction through Zoom, at home.
- Symptom screening checklist to send home to parents a week before camp. This checklist will reflect the most up to date information.
- Daily symptom and temperature check by nurse during arrival for all staff and campers.
  - Recording done by Administrator
- PPE (instrumentalists masks, instrument covers) will be provided to all campers and staff
  - All staff and campers must come to camp already masked.
  - Staff and campers will be monitored to ensure masks are being worn properly.
  - Instrument covers and playing masks will be provided and safely stored in a closing plastic bag with the campers name on it.

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- Other materials, paper towels, tissues, hand sanitizer and gloves will be readily available for each section.
- Personal water bottles will be used, accurately labelled.

### **Cleaning, Disinfecting, Handwashing**

- All campers and staff will wash their hands at arrival and before leaving for the day
- Hand sanitizer will be used throughout sessions
- No shared instruments; other shared materials are limited and disinfected after use.
- All desks, work surfaces, door handles and light switches will be disinfected at the end of each sectional time and recorded on a checklist.
- When necessary, campers will empty their water keys onto paper towels that the campers will dispose of at the end of class.
- Staff will clean the floor in addition to the chairs/desks in between class periods after instrument classes using Academy provided cleaning supplies.
- Campers will take instruments home with them each afternoon so that instruments are not being played and then left in the school overnight.

### **Facilities**

- All spaces will be labelled with 6 ft guides
- Plastic shields will be used as needed for unmasked instrument playing
- Outdoor spaces with tents will be available if weather permits.

### **Symptom Management Plan**

- Exposure awareness and contact tracing maintained by Nurse, Administrator and Director.
- Camp Nurse will monitor campers and staff for any possible COVID symptoms in the AM sessions.
- Isolation area will be located and prepared before camp.
- Nurse and Camp Director will work to ensure communication, adherence to guidelines, and quarantine protocols for the duration of camp as directed by the Department of Health

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## For Parents on Website:

### DAILY PRE-ARRIVAL

- We follow all best practices from schools and camps across the country. However, it is a team effort. Therefore, we ask that you stay vigilant in monitoring you camper(s) for any signs of illness including, but not limited to:
  - Fever of 100.4 or higher
  - Shortness of Breath
  - Difficulty Breathing
  - Cold-like symptoms (cough, runny nose, etc.)
  - Sore Throat
  - Chills
  - Muscle Pains
  - New loss of taste or smell
  - Any other symptoms listed by the CDC as a potential sign of COVID-19
- If your child(ren) is exhibiting any of the above symptoms, or is showing other signs of illness, we kindly ask that you keep your camper home until the following conditions have been met:
  - They have had a negative COVID-19 test; OR
  - Have been free of fever and/or any fever-reducing medication for seventy-two (72) hours, other symptoms have improved, and at least ten (10) days have passed since symptoms first appeared
- In addition, we ask that you to keep your child(ren) home if they have been in contact with someone who has tested positive for coronavirus or if someone in the household has any of the signs of illness listed above
- **We also ask that if your camper tests positive for COVID-19 during the week of camp, you alert us as soon as possible (same day).**

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- Any information you share with our team will be 100% confidential and HIPPA compliant.

## **CAMPER DAILY ARRIVAL**

- When you arrive on campus, you will see signage at all entrances. These signs will serve as a reminder that campers, families and others are not permitted to enter camp if any of the following have occurred:
  - They have been diagnosed with COVID-19
  - Exhibit symptoms of COVID-19
  - Have had contact with a person that has or is suspected to have COVID-19 within the past 14 days
- We ask that you stay in your car when dropping-off your child(ren).
  - Please, do not walk your child(ren) to the check-in area
- Rest assured, we will have MusicMan Academy staff present at the designated drop-off area to greet everyone and to walk your child(ren) to check-in safely. While we do not anticipate any problems, we will immediately contact you if there are any at check-in.

## **CAMPER DAILY CHECK-IN**

- Upon arrival, you will see our staff wearing masks
  - We ask kindly that all family members also wear masks in the car as our staff approach
- We will maintain social distancing measures whenever possible, making certain exceptions for safety purposes or to assist younger children exit the vehicle
- While still in the car, your camper will have their temperature checked using a non-contact forehead thermometer; if your camper's temperature is 100.3 degree or higher, unfortunately he/she will not able to join us at camp

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- Please be aware of markings on the ground and/or signage will help guide your camper through the check-in process
- MusicMan Academy Staff will provide all campers with hand sanitizer upon arrival. If there are any sanitizer allergies we need to be aware of, please let us know during the registration process and also, at check-in

## **PROCEDURES DURING CAMP**

- The MusicMan Academy staff are all required to wear face masks throughout the camp day.
- Campers must wear masks.
  - **Mask Breaks**  
Everyone at camp must wear a mask at all times except while eating or drinking. Campers may need breaks from masks, and we have designed protocols that enable these breaks in a safe manner.
  - If it is deemed safe this summer, campers will have designated “mask breaks” supervised by our camp staff. Campers will be outdoors and at least 15 feet apart from the nearest person during these breaks.
  - Campers will not be permitted to share water bottles or any other personal items. So we encourage you to pack enough water for the day, even if that means you pack multiple water bottles.

## **CAMP ACTIVITIES**

- Throughout the day, camp groups will not mix on campus.
  - Each camp group and its associated MusicMan staff member will remain distanced from other camp groups
  - Each camp group will have their own designated area to keep and retrieve their personal items.

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- Moreover all of the campers' bags/belongings will be stored no less than 6 feet apart within the aforementioned designated area
- As an extra precaution, the MusicMan Academy staff will sanitize/wipe-down any shared supplies or equipment after each activity session

## **CAMPER DAILY PICK-UP**

- We recommend, whenever possible, that the same person who dropped your child(ren) off in the morning also pick them up at the end of the day
- We also recommend against anyone who meets the criteria for a higher risk of contracting COVID-19 being the designated drop-off and pick-up person
- Similar to drop-off, please remain in your car and proceed through the pick-up carpool line, with your Camp placard and personal identification on the passenger-side dashboard
- If possible, please bring and keep your own pen in your vehicle to sign out your child(ren) at the end of the day

## **SANITIZATION AT CAMP**

- The MusicMan Academy staff will routinely clean and disinfect frequently touched objects and surfaces throughout the camp day
- We have daily checklists to ensure supplies, equipment, surfaces (e.g., doorknobs, handrails, light switches, sink handles, counter tops, and other commonly touched areas/surfaces), restrooms, and snack/lunch areas are well-sanitized before and after the camp day
- Per the recommendation of medical professionals, MusicMan Camps will use products that are EPA-approved for use against the coronavirus.

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- Moreover, we will follow the manufacturer's instructions related to safe storage, concentration, contact time, and protective equipment for all cleaning and disinfection

## **PROTOCOL FOR CAMPER ILLNESS**

- If a MusicMan camper begins to manifest symptoms of a potential COVID-19 infection while at camp, we will contact his or her parent/guardian (or if unavailable, the camper's emergency contact) immediately in accordance with camp communication protocol
  - If, in the judgment of our on-location leadership team, the camper is exhibiting serious symptoms necessitating further emergency action, we will proactively seek additional medical assistance (on-location first-aid supervisor and/or 911) in addition to contacting the designated parent/guardian (or emergency contact)
- Throughout the camp day all MusicMan staff members will keep any camper suspected of COVID-19 infection isolated in a designated area, where he/she will be attended to by a limited number of trained staff while the camper awaits pick up
  - If necessary, our staff will provide a mask for any potentially-infectious camper who does not have his or her own mask
- Thereafter, our trained staff will activate substantial and additional sanitization protocol to fully clean and disinfect any surfaces and objects prior to permitting campers back in any area inhabited by a camper suspected of a coronavirus exposure and/or infection

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## COMMUNICATION AND NOTIFICATION

- As always and with any communication, we will over-communicate with parents and guardians related to any and all Covid incident(s) or presumed incident(s)
- Also, we will never reveal or share the name of any child(ren) affected or presumably affected by Covid. We are compliant and abide by all HIPPA guidelines, so all first and last names will remain anonymous.
- If MusicMan Camps receive notice from a parent or guardian of a confirmed or presumptive case of COVID-19 amongst our campers, or any notice from a staff member that they are confirmed or presumed to have COVID-19, we will:
  - Directly contact families of campers who were in immediate contact with the camper in question and;
  - Notify camper families who were not believed to be in direct contact with the camper, but have attended the same week of programming as the affected child(ren)
- The minimal on-location response will be:
  - Consideration of camp location closure for a minimum of 24 hours, depending on the circumstances and verifications (Campers may continue camp activities by Zoom from home.)
  - Immediate notification of all impacted individuals – campers and staff (names remain anonymous at all times)
  - Full, on-location intensive cleaning and sanitization
- MusicMan Camps will follow the guidance of the local health department and work with local authorities to ensure a safe workspace and camp environment. We will never compromise safety and rush campers or staff back on-location in case there is a temporary closure.

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# KEEPING ARTS ED SAFE AT SCHOOL

## MASK Everything!



## TIMING

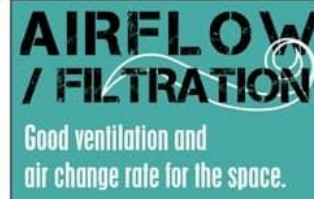
### OUTDOOR

- Playing Instruments, Singing, Acting, or Dancing (*Masks strongly recommended*)
- 30 minute blocks with 6ft spacing
- 5 minute pause between blocks

### INDOORS

- Playing Instruments, Singing, Acting, or Dancing (*Masks required*)
- 30 minutes with 6 ft spacing
- Minimum one air change between class

## MATERIALS MATTER



Source: International Coalition of Performing Arts Aerosol Study 8/6/2020

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